



Maple Heights City Schools

Welcome Back for the 2010-2011 School Year School Opens August 19, 2010 *

Raising Student Achievement through Building Strong Relationships and Focusing on Engaging Work

ARE YOU ENROLLED ?

All students planning to attend the Maple Heights City Schools must be enrolled. Enrollments are by appointment only throughout the summer. Enrollment packets are available online (mapleschools.com) or can be obtained at our school buildings or Board of Education. Instructions and requirements are contained in the packet. Enrollment packets must be completed prior to your appointment.

Please call the enrollment office at 216.587.3200 extension 1030 or 1031 after completing the packet to schedule an appointment for registration. When registering your child, you will need the following:

- Birth Certificate – Original or certified copy (child must be 5 by 9/30/10 to enroll)
- Social Security Card or Number
- Complete Immunization Records
- Custody Papers (a signed and certified copy, if applicable)
- Parent/Guardian's Ohio Driver's License or State ID
- Withdrawal/Transfer Slip (if applicable)
- Last Report Card (if applicable)
- Unofficial Transcript (high school only)
- IEP/ETRMFE (special education students only)
- 504 Plan (if applicable)
- Medical Exam Results (special needs, pre-school only)
- Proof of residency – At least 3 forms are required. Such documents may include, but are not limited to, current voter registration card, current municipal income tax return, valid driver's license with current address, current utility bills, pay vouchers, current lease, and current insurance declaration page.

WHEN IS STUDENT ORIENTATION & WHO IS MY CHILD'S TEACHER?

Elementary Schools will each hold a new student/parent orientation according to the following schedule:

- Dunham School – Thursday, August 12, 10:00 a.m.
- Raymond School – Tuesday, August 10, 10:00 a.m.
- Rockside School – Wednesday, August 11, 10:00 a.m.
- Stafford School – Friday, August 13, 10:00 a.m.

Milkovich Middle School

Orientation will be held Thursday, August 12, 12:00 p.m. Seventh graders and students new to the district are to meet in the gym. All parents are welcome to attend.

High School

Freshmen Academy orientation will be Wednesday, August 11, 6:00-7:30 p.m. The SLC orientation for students in grades 10-12 will be Thursday, August 12, 6:00- 7:30 p.m. Students will be able to pick up class schedules at orientation. Parents are encouraged to attend.

WHO'S MY CHILD'S TEACHER?

Students will be given their class assignment/schedule at orientation.

WHAT IF I MISS ORIENTATION?

Class lists/homeroom lists will be posted at each building by Monday August 16th.

WHEN DOES SCHOOL BEGIN? *

On Thursday, August 19, all students (except kindergarten) are to report to their respective schools. First day of Kindergarten is Monday, August 23.

WHAT TIME DOES SCHOOL START & END ?

Dunham School	8:17 a.m. – 3:15 p.m.
Raymond School	8:45 a.m. – 3:45 p.m.
Rockside School	8:45 a.m. – 3:45 p.m.
Stafford School	8:17 a.m. – 3:15 p.m.
Milkovich Middle School	7:40 a.m. – 2:35 p.m.
High School	7:45 a.m. – 2:55 p.m.

CHILD IS TARDY, IF NOT IN CLASS BY THE STARTING TIME NOTED ABOVE.

FREE & REDUCED MEALS

The Maple Heights Board of Education adopted the following income eligibility scale for free & reduced priced meals for the 2010-11 school year.

Household Size	Free Meals	Reduced Priced Meals
1	\$14,079	\$20,036
2	18,941	26,955
3	23,803	33,874
4	28,665	40,793
5	33,527	47,712
6	38,389	54,631
7	43,251	61,550
8	48,113	68,469
Each	+4,862	+6,919

WILL TRANSPORTATION BE PROVIDED?

All elementary and middle school regular education bus routes will be posted on our website, MAPLESCHOOLS.COM. Additionally, post-cards will be mailed to each eligible rider informing them of their stop location and time. Special education students will be notified of the routes by mail and/or telephone. Specific questions concerning bus transportation should be directed to Tina Perko, Director of Transportation, at 216.587.3200 ext. 1061.

BREAKFAST & LUNCH PRICES

<u>Breakfast</u>	
All Schools	\$1.00
<u>Lunch</u>	
Elementary Schools	\$1.75
Middle School & High School	\$2.00
Individual Milk	\$.35

ELEMENTARY LUNCH MENU AUGUST 19TH

Chicken Nuggets, Steamed Corn
Pineapple Tidbits, Milk

CAN SCHOOL PERSONNEL GIVE MEDICATION TO STUDENTS?

Personnel can give medication. Students who are to receive medication during the school day must have a completed request for administration of medication by school personnel on file in the nurse's office. This document may be obtained at your child's school office.

EMERGENCY MEDICAL FORMS

Please complete and return the Emergency Medical Form to your child's school immediately. All students must have a current form on file by September 1. This is a State requirement. Students won't be permitted to attend school without this form.

21ST CENTURY PROGRAM

Our 21st Century Program is available after school to students in grades 4 - 12. Please contact your child's school or visit our website, mapleschools.com for additional information.

PRESCHOOL PROGRAM

Preschool classes are available to residents! Applications are currently being accepted. Contact Ms. Debbie Sawicki at 216.587.6100, ext. 3401 with questions or for additional information.

ANNUAL NOTIFICATION

INDIVIDUALS WITH DISABILITIES

The Individuals with Disabilities Education Act mandates that every school district in the country develop a system to identify children with disabilities, birth through age 21, who live in their district. Additionally, the Rules for the Education of Handicapped Children, adopted by the Ohio Board of Education, direct that school districts conduct an annual in-school effort to identify and provide services to children with disabilities. Any child who you suspect has a disability should be referred to the child's building principal. The principal will provide additional information about the differentiated referral system.

THE DISTRICT'S TITLE IX COORDINATOR

The Board of Education of the Maple Heights City School District does not discriminate on the basis of gender in its educational programs, activities, or employment policies as required by Title IX of the 1972 Education Amendments. Bruce Willingham, Assistant Superintendent, has been designated as the district's Title IX Compliance Coordinator. Inquires regarding compliance with Title IX may be directed to Mr. Willingham as follows: Maple Heights City Schools, 14605 Granger Road, Maple Heights, 44137 or at 216-587-6100, ext. 3500.

SECTION 504 COMPLIANCE OFFICER / ADA COMPLIANCE OFFICER

The Board of Education of the Maple Heights City School District does not discriminate on the basis of race, color, national origin, gender, or handicap in its programs and activities. Cindy Caudill, Director of Special Pupil Services has been designated to handle inquiries regarding the non-discrimination policies. Ms. Caudill can be contacted as follows: Maple Heights Schools, Special Pupil Services, 5500 Clement Drive, Maple Heights, 44137 or at 216-587-3200 ext.1020.

EQUAL EDUCATIONAL OPPORTUNITIES

All students of the District have equal educational opportunities. Students have the right to be free from discrimination on the basis of race, color, gender, national origin, citizenship status, religion, gender, economic status, marital status, pregnancy, age, disability or military status in all decisions affecting admissions; membership in school-sponsored organizations, clubs or activities; access to facilities; distribution of funds; academic evaluations or any other aspects of school-sponsored activities. Any limitations with regard to participation in a school-sponsored activity are based on criteria reasonably related to that specific activity.

Maple Heights City School District does not discriminate on the basis of race, color, national origin, religion, age, gender, economic status, disability, or military status in its dealings with employees, students, the general public, individuals with whom it does business, applicants for employment, or in its educational programs and activities

HOW DO I REPORT ABSENCES?

You can report absences 24 hours a day, 7 days a week.
Please call your child's school to report absences.

DUNHAM SCHOOL (Preschool & Grade 6) 5965 Dunham Road Zelina Pames, Principal Attendance (choose option 4)	587-6125 587-6164
RAYMOND SCHOOL (Special needs PK- Grade 1) 18500 Raymond Street Tara Scott, Principal Attendance (choose option 4)	587-6135 587-6159
ROCKSIDE SCHOOL (Grades 2-3) 5740 Lawn Avenue Alicia Lenczewski, Principal Attendance (choose option 4)	587-6140 662-3353
STAFFORD SCHOOL (Grades 4-5) 19800 Stafford Avenue Susan Harvey, Principal Attendance (choose option 4)	587-6145 587-6146
MILKOVICH MIDDLE SCHOOL (Grades 7-8) 5460 West Boulevard Tracy Williams, Principal Attendance	587-3200 EXT. 2001 EXT. 2999
HIGH SCHOOL (Grades 9-12) 5500 Clement Drive Wayne Marok, Principal Attendance (Freshman Academy) Attendance (Community FLA) Attendance (Community S2C) Attendance (Community A ³)	587-3200 EXT. 1001 EXT. 1041 EXT. 1050 EXT. 1009 EXT. 1008

ADDITIONAL NUMBERS

SUPERINTENDENT'S OFFICE Dr. Charles T. Keenan, Superintendent Bruce Willingham, Assistant Superintendent	587-6100 EXT. 3001 EXT. 3500
BUILDINGS & GROUNDS DEPARTMENT Vergil Calloway, Director	587-3200 EXT. 1062
BUSINESS OFFICE & FOOD SERVICES Jeff Eble, Business Manager	587-6100 EXT. 3222
CURRICULUM & INSTRUCTIONAL TECHNOLOGY Henry Pettiegrew, Director	587-6100 EXT. 3401
INSTRUCTION & GIFTED EDUCATION Susan Jaroscak, Director	587-6100 EXT. 3401
PERSONNEL DEPARTMENT Bruce Willingham, Assistant Superintendent	587-6100 EXT. 3500
SECURITY SERVICES Richard Richey, Director	587-3200 EXT. 1035
SPECIAL PUPIL SERVICES Cindy Caudill, Director	587-3200 EXT. 1020
TRANSPORTATION DEPARTMENT Tina Perko, Director	587-3200 EXT. 1061
TREASURER'S OFFICE Robert J. Applebaum, Treasurer	587-6100 EXT. 3100
VO-TECH/CAREER TECH EDUCATION and VIRTUAL LEARNING ACADEMY (VLA) Marcia Michalak, Director	587-6100 EXT. 3600

SCHOOL CALENDAR

Orientation for New Teachers (4 days)	Thursday, August 12 through Tuesday, August 17
All Teachers Report	Wednesday, August 18
Students Report (<i>Except kindergarten students</i>)	Thursday, August 19
First Day for Kindergarten Students	Monday, August 23
Labor Day – NO SCHOOL	Monday, September 6
2-Hour Early Release Day/Staff In-service (All Schools)	Wednesday, September 8
2-Hour Early Release Day/Staff In-service (All Schools)	Wednesday, September 29
End of First Marking Period (HIGH SCHOOL ONLY)	Thursday, October 14
NEOEA Day/Staff Development – NO SCHOOL	Friday, October 15
Parent/Teacher Conference (HIGH SCHOOL)	Tuesday, October 19
2-Hour Early Release Day/Staff In-service (All Schools)	Wednesday, October 20
End of First Marking Period (GRADES K-8)	Friday, October 22
Parent/Teacher Conference (ELEMENTARY)	Wednesday, November 3
Parent/Teacher Conference (MIDDLE SCHOOL)	Thursday, November 4
2-Hour Early Release Day/Staff In-service (All Schools)	Wednesday, November 10
Thanksgiving Recess	Wednesday, November 24 through Friday, November 26
2-Hour Early Release Day/Staff In-service (All Schools)	Wednesday, December 8
End of First Semester (HIGH SCHOOL ONLY)	Friday, December 17
Winter Break	Monday, December 20 through Friday, December 31 (Classes Resume Monday, January 3)
End of First Semester (GRADES K-8)	Friday, January 14
Martin Luther King Day – NO SCHOOL	Monday, January 17
2-Hour Early Release Day/Staff In-service (All Schools)	Wednesday, January 19
2-Hour Early Release Day/Staff In-service (All Schools)	Wednesday, February 16
NO SCHOOL	Friday, February 18
Presidents' Day – NO SCHOOL	Monday, February 21
Parent/Teacher Conference (MIDDLE SCHOOL)	Thursday, February 24
2-Hour Early Release Day/Staff In-service (All Schools)	Wednesday, March 2
End of Third Marking Period (HIGH SCHOOL ONLY)	Wednesday, March 2
Parent/Teacher Conference (HIGH SCHOOL)	Tuesday, March 8
End of Third Marking Period (GRADES K-8)	Friday, March 18
Parent/Teacher Conference (ELEMENTARY)	Thursday, March 24
Spring Break	Monday, March 28 through Friday, April 1 (Classes Resume Monday, April 4)
2-Hour Early Release Day/Staff In-service (All Schools)	Wednesday, April 6
Good Friday – NO SCHOOL	Friday, April 22
NO SCHOOL	Monday, April 25
End of Marking Period (HIGH SCHOOL ONLY)	Friday, May 6
Memorial Day – NO SCHOOL	Monday, May 30
Students' Last Day	Thursday, June 2
Teachers' Last Day	Friday, June 3

VISIT OUR WEBSITE: MAPLESCHOOLS.COM FOR ADDITIONAL INFORMATION ON OUR SCHOOLS AND ACTIVITIES

The Board of Education and Administration Welcomes you to the Maple Heights City Schools

Michael A. White, *President*
Pamela D. Crews, *Vice President*
Lori Chick, *Member*
Robert F. Dober, *Member*
Nicholas R. Dorsey, *Member*

Charles T. Keenan Robert J. Applebaum
Superintendent *Treasurer*

Maple Heights Board of Education

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