Prior to School Starting

The start of the school year for students will begin on Tuesday September 8th. All staff will report to work on August 13th. The staff will work together during the time between August 13\textsuperscript{th} and September 4\textsuperscript{th} to accomplish several goals:

1. Be clear on all expectations of all staff related to serving our students and their families and the procedures to meet those expectations.
2. Be clear on the safety expectations that will be put in place and expected of all staff across our district and in each building and the procedures to meet those expectations.
3. Receive training and professional development needed to address procedures, expectations and protocols.
4. Begin designing tools to obtain baseline assessment of students’ current knowledge in at least literacy and math to start the school year.
5. Begin planning and designing high quality learning, instruction and ways to measure students understanding in the remote platform.

Each student and their guardian will be invited to participate in a scheduled, individualized meeting prior to the start the student school year. This meeting will enable students to get to know their teacher, receive technology if needed, receive support on how to use technology and applicable software to learn remotely in the teacher’s class, and to build rapport between the students, their family and their teacher.

**Additional opportunities for students and families to interact with teachers will be integrated remotely through “office hours” and in person support will also be accessible through appointments for families throughout the remote learning period.

General Academic Information

Remote learning will take place at least through the end of the first 9 week period. Students will have clear daily expectation of learning through both synchronous (in real time) and asynchronous (outside of real time learning) expectations. We are expecting, and our staff will be prepared to ensure, that students will receive high quality learning aligned with the curriculum throughout this time. Time will be included in the weekly schedule to allow students to interact either individually or in small groups with their teachers, tutors and/or paraprofessionals.

Because the district is not fully 1:1 with technology learning with devices, a district master schedule is being created that ensures synchronous learning in math and language arts are not interrupted by other grades. Synchronous learning will still be expected to occur in other subject areas, but students who are unable to log on during any synchronous session due to conflicts in their siblings math and language arts schedule will be expected to participate daily in the recorded sessions for those subjects, as well as completing all asynchronous work.

Online attendance will be taken daily and a process is being developed for staff to communicate with families and students when students are not present daily to identify and troubleshoot issues.
There will be two groups of students who will be offered the opportunity to receive regular face to face support; Pre-school students and students with intensive needs disabilities. Schedules of that face to face interaction for those students will be developed to promote safety of students, staff and families. Participation of students in these face to face offering will not be mandatory. Guardians of students in these categories will be asked to identify whether or not they will elect to do any face to face services.

Students in grades K-3 will have the opportunity for some face to face support in addition to the remote learning platform to address early learning needs especially around literacy. Schedules and capacity of that face to face interaction will be developed to promote safety of students, staff and families. Participation of students in these face to face offering will not be mandatory.

Staffing

Maple Heights employees will be expected to provide their work in the district. Between August 13th and September 4th staff will receive expectations of their daily responsibilities, procedures of how to accomplish new tasks related to remote learning and safety, and will receive training where needed.

Safety & Cleaning

While student and visitor access will be minimal in our facilities during remote learning, there will be staff members in our facilities on a regular basis. For the safety of all involved, thorough and appropriate cleaning will take place on an ongoing basis and safety precautions will be required for everyone who enters school facilities.

Hands free, contactless stations and/or handheld units have been purchased for each school site and work location. Temperature readings will be done at all buildings for everyone. Adults will not be permitted to move beyond the temperature taking area if temperature exceeds the established threshold, and for the limited number of students who could receive face to face services they will be isolated and supervised in a safe place until a parent can pick them up.

Everyone must wear a face covering upon entering buildings and practice proper social distancing when possible. All staff and the limited number of students who will be involved in any face to face support will be provided, at a minimum, face coverings from the district.

State-required non-porous partitions will be used in preschool classrooms. Custom clear polycarbonate barriers will be installed in other key areas in our buildings

Hand sanitizer will be available in each classroom, office, clinic, and some common areas

Food Service/Transportation

Grab-and-go meals will be provided for students from our high school, middle school and elementary campus locations. For the limited number of students who will be involved in any face to face support meals will be provided on site.

Bus drivers and monitors will transport eligible high needs students with disabilities, who elect to receive the face to face services as determined in the plan.