The Board of Education of the Maple Heights City School District, Cuyahoga County, Ohio, met in regular session at 5:31 p.m. in the Board Room of the Administration Building, 5740 Lawn Avenue, Maple Heights, Ohio.

**The following members were present on roll call:**

Mrs. Crews, Mr. Garth, Mrs. Rosemond, Mr. White, Mrs. Moore

**Also present:**

Dr. Charles Keenan, Superintendent
Mr. Robert Applebaum, Treasurer

Mrs. Moore led everyone present in the pledge of allegiance to the flag.

**REPORT FROM THE SUPERINTENDENT**

The Superintendent presented the Business Manager’s Report per ORC 3313.814 regarding food and beverage sales on school premises for the 2018-2019 school year. *Details on File in the Treasurer’s Office.*

The Superintendent announced the District will host a “Back to School Rally” on Saturday, August 17, 2019 from 9:00 a.m. until 2:00 p.m. at the high school. The rally is open to all residents and will have activities and events for all ages; there will be food, activities, games, prizes, giveaways, and much, much more. In addition, this year’s special guest Dr. Leslie, Maple Heights alumna and author of Setting Boundaries with your African American Son: 8 Practical Steps to Take Control of your Life, will present on site, time TBD. Food donations have been provided through Pisanick Partners, LLC by PepsiCo, Gordon Food Service, Land-O-Lakes, Farm Fare, Green City Growers, Farmer Jones Market, and Mancan. A complete list of activities and events will be forthcoming.

- **The Superintendent recommended the Board approve the following professional trips:**
  
  Brittany Beutel – Teacher, High School, Ella Chiantis – Teacher, John F. Kennedy School, Mark Curtis – Director of Data & Technology, and John Skalla – Data & Assessment Coordinator; Illuminate Summer Institute; Boardman, Ohio; August 6-8, 2019; $2,000.00 (total).
  
- **The Superintendent recommended the Board approve the attached list of teachers, as certified by the Treasurer, as having perfect attendance during the 2018-2019 school year, as per the Master Agreement.**

- **The Superintendent recommended the Board approve the following service agreements:**
  
  - Agreement for Admission of Tuition Pupils for Visual Impaired Services.
  - Agreement for Admission of Tuition Pupils for Audiology and/or Hearing Impaired Services.

- **The Superintendent recommended the Board accept the following donations:**
  
  - Monetary donation in the amount of $400 from Cleveland Clinic, *Cleveland*. The money was/is to be used as follows: $121.15 was used for the Spring 2019 Family Engagement Night Program food, and the remaining $278.85 will be used for playground equipment at John F. Kennedy School; and
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- **2019 “Back to School” Rally Donations as follows:**
  - Monetary donation in the amount of $100 from Kinkopf Bros. Heating & Air Conditioning, Inc., 2000 Lee Road, L-2, Cleveland Heights 44118
  - $25 gift card from Ambiance
  - Beef and beans, valued at $236.82 from Gordon Food Services
  - Taco chips in bags from Pepsico
  - Cheese from Land O’ Lakes
  - Lettuce from Green City Growers
  - Various fruits and vegetables from FarmFare
  - Bottled water from Mancan, 10412 Northfield Rd, Northfield 44067
  - Various fruits from Farmer Jones Market, 16701 Broadway Ave., Maple Heights

- **The Superintendent recommended the Board approve the disposal of damaged and/or outdated/obsolete equipment and materials** from the Middle School and High School as indicated.

- **The Superintendent and Treasurer recommend the Board approve the return of advancements** previously approved by the Board on June 17, 2019. Funds will be transferred to the general fund (001) as follows:
  - $19,030.88 from fund 439-9019
  - $13,978.54 from fund 516-9019
  - $3,733.32 from fund 516-9119
  - $24,546.81 from fund 524-9119
  - $20,417.44 from fund 536-9119
  - $14,137.69 from fund 572-9019
  - $13,139.71 from fund 590-9019
  - $25,000.30 from fund 590-9119
  - $27,544.66 from fund 599-9019
  - $35,947.43 from fund 599-9119

- **The Superintendent recommended the Board approve the following appointments for employment with the Maple Heights City School System as indicated, subject (if new employee) to position clearance of BCI check as per Ohio Revised Code and State law, and pre-employment drug screening in accordance with Board Policy DW – Employee Alcohol and Other Drug Policy:**
  - Ciarra Spates – Cleaner, High School, $11.19 per hour, 6 hours per day, 192 day per year, effective August 19, 2019.

  **Supplemental Position effective for the 2019-2020 School Year**
  - Alejandro Nieves-Garcia – International Club, High School, $1,675.48
  - Alejandro Nieves-Garcia – Play Director, High School, $4,607.57

  **Summer Reading Blitz Staff**
  The following staff will be paid to teach/assist in the Reading Blitz Program at John F. Kennedy School taking place August 5 through August 16, 2019 from 8:30 a.m. to 12:30 p.m. as indicated. These are as needed, grant-funded positions that are based upon student needs and budget.
  - Barretta Stevens – Program Coordinator, $25.00 per hour, as needed.

  **Teachers to be paid $29.03 per hour as needed, are as follows:**
  - Jill Acino, Rebecca Cain, Michelle Ita, Jennifer Novak, Karen Warren
  - Mauriza Allen, Ella Clifford, Natalie McGhee, Shannell Penn, Michelle Young
  - Sheryl Burns, Kayla Haney, Melissa Morris, Diane Wagner

  **Assistants to be paid $13.74 per hour as needed, are as follows:**
  - Takeeya Batey, Denise Colonie-Moore, Devin Page
  - Chardae Collins, Sherria Granger, Asia Triplett

  **Bus Driver to be paid at their current hourly rate, for up to 6 hours per day, are as follows:**
  - Cedrick Griffin, Jeneatha Hooks, Latrice Hill, Dolitha Means, Dionne Sledge
• The Superintendent recommended the Board approve the following leave of absence:

  Adam May – Physical Education Teacher, Barack Obama School, as per the Maple Heights Board of Education’s Family & Medical Leave of Absence Policy, request a leave, commencing August 31, 2019 through October 16, 2019.

• The Superintendent recommended the Board accept the following resignations:


  Joyce Williams – Cleaner, Abraham Lincoln School, effective July 25, 2019.

Mr. White moved and Mrs. Rosemond seconded the motion the Professional Trips, MHTA Perfect Attendance, Service Agreements, Donations, Disposal, Return of Advancements, Appointments, Leaves of Absence and Resignations; as indicated. Roll call:

  Ayes – Crews, Garth, Rosemond, White, Moore
  Nays – None

Motion carried.

The Superintendent recommended the following policies for first reading:

  New
  Drug Free Workplace
  Liaison with School Boards Associations
  Purchasing
  Public Solicitations in the Schools
  Use of Electronic Signatures

  Revised
  AD – Minutes
  BACD – Qualifications & Duties of the Treasurer (Job Description)
  BF – Administrative Evaluation Professional Staff Contracts & Compensation Plans (Administrators)
  BI – Distribution of Materials in the Schools (Version 1)
  BP – Travel Policy
  BW – Petty Cash
  CIB – Interscholastic Athletics
  CSD – Use of Electronic Communications equipment By Students (Bring your Own Technology)
  DAA – Personnel Policies Goals
  DC – Professional Staff Contracts & Compensation Plans (Teachers)
  DK – Recruitment, Selection & Promotion
  DL – Staff Health & Safety
  EAC – Budget Planning
  EAEA – Authorized Signatures (Use of Facsimile Signatures)
  EAG – Administration of Federal Grant Funds
  EDB – Food Sale Standards
  EDC – Student Wellness
  EKA – Purchasing Procedures
  EKA-R – Purchasing Procedures (Regulation)
  EM – Bidding Requirements
  ESA – Student Fundraising Activities
  FC – Student Conduct (Zero Tolerance)
  FCA – Student Suspension
  FCB – Student Expulsion
  FCD – Emergency Removal of Student
  FCDA – Positive Behavioral Interventions & Supports (Restraint & Seclusion)
  FCE – Dangerous Weapons in the Schools
  FCG – Student Absence, Tardiness & Excuses
  FCGB – Student Attendance Accounting (Missing & Absent Children)
FCJ – Hazing & Bullying (Harassment, Intimidation & Dating Violence)
FIC – Administration of First Aid
FID – Physical Examinations
FIH – Reporting Child Abuse & Mandatory Training
FJB – Notification About Sex Offenders
FPA – Staff-Student Relations (Student Supervision & Welfare)
FQJ – Inter-district Open Enrollment
GH – Acceptance of Gifts to the School from Individuals or Community Groups
GHA – Staff Gifts & Solicitations
GR – Public Conduct on District Property

Annual Review
CQ – Title I Parent Involvement

Susan Jarosckak presented a brief review of the curriculum exercise done with administrators at their retreat.

VISITOR PARTICIPATION

None

EXECUTIVE SESSION

Mr. White moved and Mrs. Crews seconded the motion to enter into Executive Session for the purpose of discussing legal matters and to consider the employment and/or dismissal of a public employee. Dr. Keenan, Mr. Applebaum and Mr. May were invited into Executive Session. The time was 5:36 pm. Roll Call:

Ayes – Crews, Garth, Rosemond, White, Moore
Nays – None
Motion carried

The Board came out of Executive Session at 6:06 pm.

RECONVENE PUBLIC SESSION

Mrs. Rosemond moved and Mrs. Crews seconded the motion for the Board to reconvene in Public Session at that time. Roll Call:

Ayes – Crews, Garth, Rosemond, White, Moore
Nays – None
Motion carried

ADJOURNMENT

There being no further business to come before the Board, Mrs. Crews moved and Mrs. Rosemond seconded the motion for the meeting to be adjourned. Roll call:

Ayes – Crews, Garth, Rosemond, Moore, White
Nays – None
Motion carried

The time was 6:07 p.m.